



**BUILDING
INDUSTRY
ONLINE**

Easy Step BIO Training

**Want to learn how to use Building Industry Online
to benefit your business?**

**Join our online training session this Friday
and make it work for you....**

**This one hour online course will cover a range of features and benefits,
showing you how you can make Building Industry Online a major work source,
information tool and data management system.**

The following topics will be covered:

How To:

- Respond to Builders and accept interest in projects;
- Search for available Projects;
- Use the Advanced Document Viewer and the key word search facility to quickly find the documents you need;
- Use the Document Exchange feature to return your quotes to the builder;
- Use the Emergency Availability Feature for subcontractors;
- Use the marketing feature for suppliers;
- Tap into Building Industry Online's website extras;
- Produce Buy & Sell Classifieds and employment classifieds - these features are complimentary to all members;

When:

**Every Friday from 11am to 12 noon.
You must book in advance to attend.**

11am to 11.45am—Training

11.45 to 12 noon—Questions & Answers

Total Cost: \$48.50 (inc GST)

Register Now

**Call Nick Porter on 1300 604 001 to book your spot
or email nick@buildingindustryonline.com.au**

Training Undertaken by Group Webinare.

www.buildingindustryonline.com.au



Training Registration Details

Member Name: _____

User Name (email): _____

Person attending training session: _____

Contact Number for Training Session: _____

Member Type: Trade Supplier

Training Session: Friday 13th November

Friday 20th November

Other

(BIO will contact you to discuss further)

Payment Options:

- Payment by Cheque - made payable to: Building Industry Online
- Payment by Direct Deposit BSB: 124 389 A/c Number: 20507444
- Payment by Credit Card Details to be provided below

Amount to be paid / debited: \$_____

Credit Card Number:

Expiry Date: _____ / _____ Card Type: Visa / Mastercard

Name on Card: _____

Cardholders Signature: _____

Please return this to your account manager with your completed details sheet. An invoice/receipt will be posted to you.

Thank you and we look forward to catching up with you in our training session.

If you have any questions please send them through prior to the session and we'll cover them during the training.

Fax this form back to Building Industry Online : 07 4755 0631

Or email to : nick@buildingindustryonline.com.au